Job Title: Quality Control Specialist  
Status: Full Time, Non-Exempt; Benefits Eligible  
Reports to: Senior Production Operations Manager

Position Description
The Arizona Food Bank Network (AzFBN) Quality Control Specialist is based in Rio Rico, Arizona, and is responsible for performing inspections, checks, and tests on product to ensure that all outbound product meet standards of quality and safety. This role supports the Senior Production Operations Manager in overseeing Repack program produce quality, including employee engagement and performance. The Quality Control Specialist will also support implementation of a job training program for Repack operations. The Specialist works to serve the Southwest Produce Cooperative and AzFBN member food banks, who collaborate to get healthy and nutritious food for (and to) clients. Successful candidates will value the AzFBN vision of a hunger-free Arizona.

Key Skills, Knowledge and Abilities:
- Self-starter who exercises initiative to plan, organize, and execute tasks with minimal supervision.
- Produce experience preferred.
- Able and willing to work daily in a refrigerated warehouse environment with exposure to extreme cold (32°F - 45°F) and damp conditions.
- General understanding of food safety program good practices (GAPs, GMPs, HACCP, etc.) preferred, or in lieu of this experience a willingness to learn.
- Ability to work well in a group setting.
- Ability to motivate and engage a team to build and maintain positive relationships.
- Strong oral and written communication skills.
- Ability to think strategically and to resolve problems.
- Strong work plan management and negotiating skills.
- Computer proficiency in Microsoft Excel, Outlook, Word, and other programs.
- Desire to work in a changing environment that supports program growth.
- Ability to work with a customer/donor focus.

Primary Responsibilities:
- Inspecting production products and making determinations on product quality condition, including incoming and outgoing shipments.
- Making suggestions on shelf life of produce, and suggesting when it should be used.
- Ensuring produce is maintained at proper temperature.
- Making recommendations for use of different produce varieties.
- Checking the assembly or production line for standards and procedures adherence as well as compliance with legal requirements.
- Conducting regular product inspections in all coolers and refrigerated warehouse space to ensure quality and proper rotation of products.
• Proposing improvements to the production process.
• Determining the cause, and suggesting solutions, to product defects and reworks.
• Supporting line product order and menu creation. Ensuring the correct product mix and supplies are available for the Repack line.
• Actively engaging employees to create a welcoming, safe, and positive experience for all.
• Supporting the Senior Production Operations Manager to provide orientation, training, and guidance to Repack team members. Ensuring team compliance with standards for proper safe handling and storage of all food items in support of food safety, as well as to ensure product and program excellence.
• Ensuring cleanliness of Repack work areas and equipment to secure compliance with all health codes and standards applicable to food storage and distribution.
• Supporting “kitting” processes in the Repack inventory management software.
• Supporting the Repack Lead with daily tasks as needed (including cleaning logs).
• Providing support (including Repack team support) to the produce operations team as requested by the Senior Production Operations Manager.
• Supporting product tracing and recalls as needed.
• With the Senior Production Operations Manager, develop policies, procedures, methods, and standards of best practice for produce operations activities and functions.
• Maintaining excellent customer service with all external partners, as well as with fellow AzFBN team members, food bank staff, and Repack personnel.
• Other duties as assigned.

**Minimum Qualifications for Education, Training, and Experience:**

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• Required to stand for long periods of time
• Ability to exert up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects
• May also engage in frequent bending, stooping, squatting, pushing and pulling of parts and parts containers
• Fluent in written and spoken English and Spanish
• Current Food Handling Certification or ability to obtain within 90 days of employment
• Eligibility for warehouse power equipment certification (including forklift) within first 60 days
• Ability to work occasionally outside of regular office hours (including weekends) during peak produce season

**Well qualified candidates will also have:**

• Experience in Quality Control
• Previous experience in food bank logistics or inventory control
• Knowledge of food safety and proper food storage and handling techniques
• Supervisory, management, or lead experience
• Experience with job training and workforce development programs

**Salary:** $16 per hour

**To Apply:** Please forward a cover letter and resume with details of prior experience to Sergio Lopez at sergio.lopez@azfoodbanks.org.