

Now Accepting Applications for FY25

July 1, 2024 - June 30, 2025

Here's our process for adding a producer to the **Friends of the Farm** program. The onboarding process takes a few weeks, and if all goes well your start date will likely be at least 2 months post submission of your proposal. AzFBN accepts applications on a rolling basis, so there is no application deadline to apply. Here's how to get started:

Step 1: Complete AzFBN's [Producer Interest Form](#)

Step 2: Submit Your Proposal: FY25 Proposal Template ([Proposal Template Download](#) + [View Sample Template](#))

Step 3: Complete a Food Safety Plan ([Download Food Safety Template Here](#))

Step 4: Schedule a 1:1 Introductory Call with the Friends of the Farm Manager

- [View Booking Link](#) (*You are welcome to schedule this call before sharing your Proposal & Food Safety Plan if you would like to discuss options prior to submitting your application documents*).

Step 5: AzFBN reviews your application and drafts your custom Grower's Agreement by:

- Determining your eligibility for the Friends of the Farm program
- Speaking with our food bank partners to see if they need the products you're offering
- Identifying potential delivery location(s)
- Ensuring the approved budget is equitable and in line with other producers, community need, and balance of the overall budget

Note: We'll keep you posted about the status of your Grower's Agreement while we work on all of the above. Please allow 2-4 weeks for AzFBN to complete this step, but the more responsive you can be to questions, the more quickly things can move along.

Step 6: Grower's Agreement Review

- When we have your agreement ready to go, we'll schedule a call with you to discuss it. Together we can address any concerns or modifications you'd like to see.
 - Have modifications? The agreement will go back to the AzFBN team for review and approval, which can take 1-2 weeks.
 - No modifications? On to step seven!



Step 7: Grower's Agreement Final Review and Execution

- a. The final draft of your Agreement will be shared with you to review, sign, and return. After that's done, AzFBN will provide all additional information about delivery expectations and payment process, and work with you to get things scheduled.

For more information, contact AzFBN at info@azfoodbanks.org or 602.528.3434